



**STATE OF HAWAII**  
**HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND**  
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June 5, 2009

**ADDENDUM 1**  
**TO**  
**REQUEST FOR PROPOSALS**  
**NO. 09-001**

**TO FURNISH ELIGIBILITY AUDIT SERVICES**

**EUTF's Response to Written Questions**

1. Please advise the total number of dependents, broken down by Active and Retiree, and by benefit type (Medical, Rx, Dental, Vision, and Life).

Please see Addendum 2 for health benefits plan enrollments by plan.

2. Since the preferred compensation methodology for this project is to be based on a percentage of employer premium reductions/savings, please advise the current employer premium contributions for each of the Fund's benefit plan offerings (*i.e.* Medical Plan: single rate, two-party rate, family rate, etc.).

The EUTF Board of Trustees has approved extension of the current (plan year 2008-2009) benefit plans, with revised rates effective July 1, 2009 through August 31, 2009. Final decisions on benefit plans and rates for the remainder of the 2009-2010 plan year are pending action by the Board of Trustees. All rates for the current plan year and for the extension period effective July 1, 2009 are available on the EUTF web site. For convenience, see Addendum 3 for the rates, including employer contributions, effective July 1, 2009.

3. Please confirm the proposed project completion date (*i.e.*, January 31, 2010).

RFP 09-001, Administrative Overview, section V, page 6, provides for a contract start date of August 3, 2009. Scope of Work, section III, page 26 provides that the time limit for the duration of the audit is six (6) months. That would put the completion date at approximately January 31, 2010. Offerors proposing to deviate from this time schedule should include a full explanation in their project plan, including the reasons for the deviation and how the deviation would benefit the EUTF.

4. Would prospective offerors have an opportunity to submit a second wave of questions after the June 1 deadline if, after review, the subject matter resource needs further clarification around scope?

RFP 09-01, Administrative Overview, section VII, page 7 provides that “questions submitted after the deadline may receive a response at the discretion of the EUTF.” Among the factors that the EUTF will consider in responding to questions submitted after June 1, will be the date the questions are submitted in relation to the due date of the proposals, the degree to which the answer to the question is available in RFP 09-001 and/or the EUTF web site, and the degree to which in the sole judgment of the EUTF, responding to the question will assist prospective offerors in preparing proposals in response to the RFP.

5. Has Hawaii EUTF conducted an Eligibility Audit before? If so, who performed the audit and what was the outcome?

No.

6. Who is the current Health & Welfare consultant for the EUTF?

Aon Consulting.

7. How was [name of offeror] included in this process?

The EUTF maintains vendor lists for various services. Companies are added to this list when representatives inquire about providing services, when they respond to one or more RFPs issued by the EUTF, when the company is identified by a Trustee, staff member or consultant, and through other means. In any solicitation of proposals, the EUTF hopes to have participation by a wide range of reputable companies.

8. Does Hawaii EUTF have an approved budget for this project? What is the budget for this project?

See RFP 09-01, Administrative Overview, section XVIII, page 10, regarding compensation.

9. What other firms are being included in this process? If this information can not be shared, please provide the number of firms invited.

The EUTF declines to provide the requested information. To clarify, no firms were “invited” to submit proposals. As explained in item 7 above, several firms were notified that the RFP had been issued.

Addendum 1

Request for Proposals No. 09-001 to Furnish Eligibility Audit Services

EUTF's Response to Written Questions

Page 3

10. Number of total dependents enrolled in medical coverage-split by actives and dependents.

Please see Addendum 2 for health benefits plan enrollments by plan.

11. Does audit cover members enrolled in dental and/or vision but not enrolled in medical.

Yes.